

**FREED-HARDEMAN UNIVERSITY  
OFF-CAMPUS HOUSING REGULATIONS**

**You may qualify to live off campus if you**

- *Have an acceptable place of residence.*
- *Have a good behavior record at the university.*
- *Are of good character and reputation.*

**AND meet one or more of the following requirements.**

**Fall/Spring Academic Year:**

- 23 years of age at the beginning of the semester.
- 120 hours
- Married.
- Living at home **with your parents** (a notarized letter from your parents must be supplied stating this fact).
- Living with **parental-type mature relatives** (i.e., grandparents, aunts & uncles) in the area (a notarized letter from your parents **and** the relatives must be supplied stating this fact).

If you meet one of the aforementioned stipulations and wish to live off campus, you will need to complete the "Off-Campus Housing Application" and return it to the Housing office, along with any notarized letters that may be required. If you need our notary form, please contact the Office of Student Services at 901-989-6790.

Please note that exceptions are not granted for the following circumstances:

- Living with same-generation relative such as cousin, brother/sister.
- Financial concerns - *We certainly understand the stress of funding a college education. Unfortunately, almost every student has some sort of financial need or concern. We urge that students with these concerns seek assistance from other areas such as our Financial Aid office. In order to be as fiscally responsible as possible, we find it is necessary to fill all of our available residence hall space. Therefore, students who do not automatically qualify to live elsewhere are to remain on campus. Thus, with so many students seeking financial assistance, we are unable to grant exceptions for off-campus permission.*

Office of Student Services - 731-989-6790 - Henderson, TN 38340

**~FHU OFF-CAMPUS HOUSING APPLICATION~**

Please submit this application to the Director of Residence Life. The University reserves the right to deny any unmarried student the privilege of living off campus as stated in the University catalog.

*Please print all requested information*

Date \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_ Cell #: \_\_\_\_\_

Dorm & Room \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Classification: \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

☐ \_\_\_\_\_ **Fall Academic Year**

☐ \_\_\_\_\_ **Spring Academic Year**

ARE YOU (Check all that apply):

\_\_\_\_ 120 hours

\_\_\_\_ 23 years of age

\_\_\_\_ Married

\_\_\_\_ Living with parents or  
parental-type mature  
relatives (**notarized letters  
must accompany application**)

Off campus address/residence: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Names of all others who will be living with you: \_\_\_\_\_  
\_\_\_\_\_

Parent or Emergency Contact Name: \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

"I have read this form and acknowledge responsibility for its content. I understand and will abide by the regulations governing off-campus housing. I also agree that I will not move from the address given above without approval from the Director of Residence Life and should I move without permission or breach any of these regulations, I will be subject to being moved into one of the residence halls and/or disciplinary action. I further understand that campus regulations governing conduct apply to off-campus students."

"I understand **NOTIFICATION OF APPROVAL** of this request **MUST BE RECEIVED PRIOR** to my **moving off campus**. Further, I understand that misrepresentation or falsification of this document or accompanying documents will result in severe consequences, *including the possibility of suspension.*"

Signature \_\_\_\_\_

APPROVED:

DECLINED:

\_\_\_\_\_  
Director of Residence Life      Date

\_\_\_\_\_  
Director of Residence Life      Date

## ~Off-Campus Agreement~

In order to be allowed to live off campus I agree that I will:

1. **Follow and honor the behavioral policies of Freed-Hardeman University.** As stated in the ***Freed-Hardeman University Student Handbook***, I understand that "Campus regulations governing conduct apply to off-campus students. Students found in violation of Freed-Hardeman University's policies, will be subject to the full discipline outlined in the current ***Student Handbook*** and will be moved back on campus, regardless of any lease agreement which may have been made. If a student does not actively participate, but allows such activities to occur at his/her residence he/she is subject to, at minimum, the same discipline.
2. **Not allow opposite sex guests (other than close relatives) on the property from 12:30 a.m. through 11:00a.m. without parental authority.** I understand that any violation of this rule, regardless of whether or not sexual activity occurred, will nullify this off-campus agreement and will cause me to be subject to disciplinary action.

*I have read the statement regarding off-campus behavior and pledge that I will do my best to honor FHU's policies. Should I violate the university's policies I understand that I will, at minimum, be required to move back into the residence halls. I further acknowledge that I may be subject to suspension from the university.*

---

Signature of student

---

Date

---

Witness