

**Field Laboratory
Request for Approval
Freed–Hardeman University**

(This request must be approved before the field laboratory is begun.)

(Disc.) 296/396/496. Field Laboratory. 1-9 hours credit each. Total maximum: 9 hours.

Field Laboratory is a carefully planned activity based on college-level prerequisites or corequisites. Specific objectives, activities, and evaluative criteria are designed and effected jointly by a faculty member and the field supervisor. A field laboratory includes either private or classroom instruction by a faculty member, who also determines the final grade. A minimum of forty (40) hours of field activity is required for one (1) credit hour. Grading is conventional as assigned by the faculty supervisor. Field labs completed in the summer semester are classified and billed at the rate of \$100 per credit hour. Field labs started in the fall or spring semesters are classified and billed as fall or spring courses, and the cost is included in the comprehensive charge.

Student Name: _____ Campus Box #: _____

FHU Email Address: _____@students.fhu.edu OR Other Email: _____

Summer Address: _____ City: _____ State: _____ Zip: _____

Phone Number: (_____) _____ - _____ Advisor: _____

Course #: _____ Proposed Title for Field Lab: _____

Beginning Date: _____ Ending Date: _____ Field Lab Credit Hour(s): _____

Prerequisites (course numbers): _____

Objectives: _____

Activities: _____

Evaluative Criteria: _____

All work will be completed and turned in by (Date): _____

My Field Supervisor is: _____ Phone: (_____) _____ - _____

Firm Name: _____ Address: _____

City: _____ State: _____ Zip: _____

I understand that the tuition for the above will be the same as regular classroom credit. The same rules also apply for course withdrawal and refund.

Student Signature: _____ Date: _____

Accepted by Field Supervisor: _____ Date: _____

Approved by Faculty Supervisor: _____ Date: _____

Approved by Department Chair: _____ Date: _____

Approved by School Dean: _____ Date: _____

PAY TO FACULTY SUPERVISOR: \$70 PER STUDENT

Copies to: Student Registrar Dean Advisor Dept. Chair Field Supervisor Faculty Supervisor Office of Academics